

# Request a Function Quote

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Date of Function    /    /

Function Start Time \_\_\_\_\_  am  pm    Duration (max 12 hrs) \_\_\_\_\_    Number of People \_\_\_\_\_

Function Type     Meeting     Conference     Wedding     Birthday     Wake     Engagement  
 Other

Room Size     Small     Medium     Large    Please refer to Capacity & Layouts (page 4)

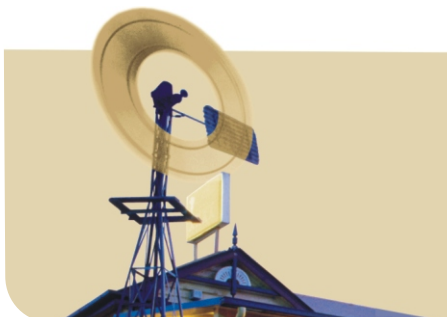
Room Layout     Banquet     Cocktail     Boardroom     Classroom     Theatre     U-Shape  
 Cabaret     Empty

Equipment     Microphone & PA     Notepads & Pens     Flip Chart     Whiteboard & Pens  
 Projector & Screen     Dance Floor     Stage     Lectern     Laptop  
 Wireless Laser Presenter     Lapel or Head Piece Lapel     Chair Covers  
 Partitions     AV Leads     Pool Table

Food Required     Yes     No

Menu Type     **Morning/Afternoon Tea**     Morning/Afternoon Tea     High Tea  
 **Day Delegate Package**     Full Day     Half Day  
 **Breakfast**     On the Go     Hot Plated     Buffet  
 **Burger Bar**  
 **Canapés**     Pub Classics     Premium (4)     Premium (6)  
 **Grazing Table**     Premium (8)     More Substantial  
 **Alternate Drop**     Casual     Gourmet     Dessert  
 **Buffet**     3 Course     2 Course     Main Only     Pub Classic  
 **Roast Carvery Buffet**     With Dessert     No Dessert  
 **Seafood Buffet**     With Dessert     No Dessert  
 **Kids Menu**     With Dessert     No Dessert  
 **Bereavement Package**     Option 1     Option 2

Continued next page >



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Comments About Menu \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Drinks Required  Yes  No      Duration  2 hrs  3 hrs  4 hrs  5 hrs

Drinks Package  Standard Beverage Package       Non Alcoholic       Tea & Coffee  
 Premium Beverage Package       Cash Bar - Guests Pay  
 Spirits       Cash Bar - Bar Tab

Comments About Drinks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accommodation  Yes  No      Number of Rooms Required (max 17) \_\_\_\_\_

I understand and accept all Terms & Conditions \_\_\_\_\_ Date    /    /

Other Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## WHERE DID YOU HEAR ABOUT US?

Facebook     Google Search     Friends or Family     Other

If 'Other', please specify \_\_\_\_\_

